

## **SURPLUS FORUM – November 7<sup>th</sup>, 2005**

- Need to add who approved the buying of items on the Billing Detail (Purchase Activity Report). Right now, it has a column that says “Signed By”, but it shows the manager, not who actually bought the item.
- Comment was made that there isn’t anywhere that a person can be descriptive about an item (SP1 detail). I just checked and there are 100 characters that can be used for the actual description (“BROWN CHAIR W/ROLLERS....”) and 150 characters for any comments (“ONE OF ROLLERS IS BROKEN.....”). This is for EACH item. Do the column sizes need to be expanded?
- Someone needs to call everyone on the pickup list if Todd gets delayed for any reason. Mike Johnson was talking about some kind of automated system???
- Need a web report for the pickup schedule.
- Need agency reports for SP1s. Use date submitted to allow them to pull by date range. Make sure the disposition of the SP1 is on the reports. This goes along with this item.... SP1 Print Report – I need to change it to pull by location and allow the user more options when bringing up the report. Example: For a location, they should be able to enter “06” as the Fiscal Year and get all their SP1s for that year...
- Need to set up a 2 hour training session that would be on the whole Surplus website. Include a portion for Enhancements that people would like to request. (NOTE: Make sure Irene Davis is at the session so she can talk on how much she likes the online SP1 with the EXCEL spreadsheet option... )
- Someone needs to sit down with Bonnie Bernardo and Butch Taylor to discuss component relationships. Scott Bingham needs to be involved. The issue is the splitting out of the sold price for the asset versus the components.
- Dave Regan mentioned an issue with getting data from ACCESS when a user sends in an EXCEL spreadsheet for an SP1. He said he has to get out of the system and use some other report to get the data?? Need to discuss with Dan Martinez...
- Margaret mentioned an automatic interface to some Asset Management system that DTS has. Is that the new portion of Remedy that Gene Puckett was trying to implement a while back? (I’m just curious: What is the status of that? Is the product in-house and being used?)